

We're Hiring

LEAD CASHIER

Save A Lot

First Posting: Enrolled Menominee Tribal Members Only

Closing Date: September 18, 2025

Minimum Pay Rate: \$15.50

Status: Regular Part-Time

General Overview of Job

Under the general supervision of the Retail Manager and Store Supervisor, the purpose of this position is to serve customers in a friendly, professional, and timely manner. The lead cashier will greet customers as they enter the convenience store and process customer sales through the POS system. The lead cashier will also be responsible for the upkeep of the store floor and merchandise. This position will also give you the option to cross train and work at other retail locations.

Essential Functions

- Greet customers as they enter the store.
- Processes customer purchases using POS system.
- Assist customers with any questions or concerns.
- Open, close and balance your own cash register while following store policies and procedures.
- Responsible for the staff, customers, resources, and facilities while on duty and in the absence of management staff
- Assign shift duties and tasks to ensure efficient operations of the store.
- Cleaning and stocking the food/beverage areas.
- Complete all opening or closing tasks for each day.
- Maintaining store cleanliness which includes inside and outside garbage, sweeping and mopping floors, and cleaning shelves and counter tops.
- Perform change orders for cashiers.
- Reconcile the safe at the beginning and end of each day.
- Close out and open registers with employees during shift changes.
- Perform other related duties as assigned.

Minimum Qualifications

High school diploma or equivalent is required. Three (3) years of customer service and a proven track record of leadership with a company. One (1) year of supervisory experience and must be 18 years or older.

Other Skills, Knowledge, Abilities

- Strong dependability and work ethic
- Excellent math skills.
- Effective time-management and organization skills
- Ability to operate calmly in a fast-paced environment
- Acute attention to detail

Behavior Expectations

Must be able to work in a proper collegial relationship with co-workers. Must be able to interact with other departments in a spirit of compromise. Must be able to take on additional responsibilities in a spirit of cooperation and teamwork. Must be able to maintain an atmosphere of trust, fairness, and respect and be mutually supportive with co-workers. Must be able to maintain strict confidentiality.



Benefits:

- Paid Time Off (PTO)
- 401(k) Retirement Plan
- Flex Spending Account (FSA)
- Career Growth Opportunities
- Excellent Work Atmosphere

Apply:

Applications can be submitted through the online application portal or by emailing HR@wolfriverdev.com to request a paper application.

 www.wolfriverdevelopment.com

 W2828 Go Around Road, Keshena WI



WOLF RIVER
DEVELOPMENT COMPANY

Mission: *To assertively build an expanded array of opportunities for the Menominee Nation by staying competitive in tomorrow's world.*

Vision: *To develop opportunities through sustainable profits.*