

We're Hiring

BARISTA

Morning Star Coffee Shop

First Posting: Enrolled Menominee Tribal Members Only

Closing Date: September 23, 2025

Minimum Pay Rate: \$14.00

Status: Regular Part-Time

General Overview of Job

Working under the general supervision of the Coffee Shop Manager, A Barista is responsible for preparing and serving a variety of coffee and tea beverages, along with maintaining a clean and welcoming environment for customers. They operate coffee-making equipment, take customer orders, handle payments, and ensure a high level of customer satisfaction. The barista plays a key role in the overall customer experience, often acting as the face of the café or coffee shop.

Essential Functions

- Greet customers in a friendly and welcoming manner.
- Work closely with coworkers to ensure smooth service, especially during busy hours.
- Describes product details to customers.
- Prepare and serve hot and cold drinks such as espresso, lattes, cappuccinos, teas, and blended beverages.
- Follow standardized recipes and presentation guidelines for all menu items.
- Operate espresso machines, grinders, blenders, brewers, and other café equipment.
- Ensure quality and consistency in every beverage.
- Prepares and serves hot and cold beverages, such as coffee, blended coffee, and tea, to patrons; correctly customizes orders as requested.
- Support other team members with prep work, cleaning, or customer service as needed.
- Ensures service stations are properly stocked with paper products or beverage preparation items.
- Cleans and sanitizes service and seating areas.
- Report malfunctions or maintenance issues to manager.
- Follow food safety and hygiene standards at all times.
- Performs other related duties as assigned.

Minimum Qualifications

High school diploma or equivalent is preferred. Prior experience (1 year) as a barista or in food and beverage service is an asset but not mandatory. A valid SafeServe certification is required or must be obtained within 30 days of hire. Must be sixteen (16) years of age or older.

Other Skills, Knowledge, Abilities

- Friendly, outgoing and customer focused attitude.
- Excellent communication skills, focusing on customer service.
- Familiarity with food services guidelines.
- Ability to work effectively and motivate a team.
- Ability to multitask and work under pressure.
- Attention to detail in drink preparation and presentation.
- Ability to fulfill customer orders efficiently and accurately.

Behavior Expectations

Must be able to maintain a positive, professional relationship with coworkers. Must be able to interact with other departments in a spirit of compromise. Must be able to take on additional responsibilities in a spirit of cooperation and teamwork. Must be able to maintain an atmosphere of trust, fairness, and respect and be mutually supportive with co-workers. Must be able to maintain strict confidentiality.





Part-Time Benefits:

- Paid Time Off (PTO)
- 401(k) Retirement Plan
- Flex Spending Account (FSA)
- Career Growth Opportunities
- Excellent Work Atmosphere

Apply:

Applications can be submitted through the online application portal or by emailing HR@wolfriverdev.com to request a paper application.

 www.wolfriverdevelopment.com

 W2828 Go Around Road, Keshena WI
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Mission: *To assertively build an expanded array of opportunities for the Menominee Nation by staying competitive in tomorrow's world.*

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