



Eligibility to Purchase a Dream Catcher Housing Initiative Home

- Must be an enrolled Menominee Tribal Member.
- Must be able to obtain a lease with the Tribe. One lease per member only.
- Must be your sole residence, not a second or vacation home.
- Must be 18 years or older.
- Must have a prequalified approval letter from a bank that can do leases on trust land.

Steps to Purchase a Dream Catcher Housing Initiative Home

Step 1: **Mortgage Pre-Qualification Approval**

- Contact your preferred bank or lender
- Obtain a mortgage pre-approval letter to show your ability to finance a home.

Step 2: **Complete and return the Intent to Purchase Form**

to the Office Manager or WRDC Representative to the WRDC Office Building located at W2828 Go Around Road, Keshena or submit via email to: dreamcatcherhousinginitiative@wolfriverdev.com. Include a copy of the Mortgage Pre-Qualification Letter with the completed Intent to Purchase form.

Step 3: **Land Lease Qualification**

- Determine if you qualify for a Land Lease for the Pine Meadows home.
- Complete the MITW Land Management Parcel Preference Deposit Form. A \$20.00 application fee will be required upon submittal of the MITW Land Management Parcel Preference Deposit form. See Attached MITW Land Management Parcel Preference Deposit Form.
- The applicant can submit the \$20.00 application fee two ways:
- In person with check or money order payable to the Menominee Indian Tribe of Wisconsin for \$20.00 Application Fee to Community Development at W2794 Go Around Road, Keshena WI 54135 between the hours of 8:30am – 5:00pm to speak with staff or use the Drop Box after hours.
- Electronically: Pay using a debit or credit card using the Community Development Portal at <https://www.govpaynow.com/gps/use/cyg/plc/A003q0> follow instruction on the Community Development Page on the Menominee Indian Tribe of Wisconsin's website.

Step 4: **Home Buyer Selection Form**

- Complete the DCHI Home Buyer Selection form (if not already done). Ensure your preferences and eligibility are documented.

Step 5: **WRDC Review & Approval**

- WRDC will review your forms, pre-qualification letter, and land lease eligibility.
- WRDC will notify you of approval to proceed with the home purchase.

Step 6: **Parcel Planning/Pre-Orientation Phase II**

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- Applicants will Schedule an Application Orientation (Orientation will take approximately 1 hour) applicants will receive a Parcel Planning Pre-Orientation Packet upon the submittal of their Land Parcel Preference Deposit form either hard copy or electronic copy, which will include a Parcel Planning Cover Page, Land Parcel Application (Residential or Recreational), Zoning Fact Sheet and a Land Parcel Site Plan.

Step 7: Parcel Application/Orientation Phase III with Land Management

- Applicants will complete Land Parcel Orientation and all required Documents within, following the instructions on the cover page for the Application Orientation required materials list.

Step 8: WRDC will coordinate a meeting with Land Management, WRDC and Home Buyer to verify eligibility for a Land Lease.

Step 8: Finalize Financing

- Work with your lender to finalize your mortgage based on the approved home and lot and MITW Land Management Contact your preferred bank or lender
- Obtain a mortgage pre-approval letter to show your ability to finance a home.

Step 9: Home Purchase & Closing

- Complete all necessary purchase agreements.
- Coordinate with WRDC and your lender for the closing date.
- Take possession of our Pine Meadows Home.